

STATE OF IOWA
 COMMUNITY SERVICES BLOCK GRANT PROGRAM (CSBG)

YEAR-END REPORT
 [FY 2021]

CSBG Program Year Ending September 30, 2021

Identification Information:

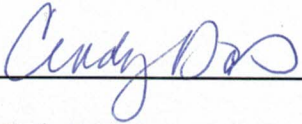
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Agency Certification:

Executive Director's Signature: 

Typed or Printed Name: > Cindy Davis

Date of Certification: November 8, 2021

The Executive Director's signature and date signed indicates agency review and approval. Agencies are expected to distribute and present the CSBG Year-End Report to their governing board.

North Iowa Community Action Organization FY2021
Accomplishments, Innovative Solutions and Service Delivery Improvements

Management Accomplishments

Describe a notable management accomplishment achieved by your agency during FY 2021. Describe how responsible, informed leadership and effective, efficient processes led to high quality, accessible, and well-managed services, and strategies.

One notable accomplishment was the NICA O used a template provided by WIPFLI, an independent accounting and consulting firm that was established in 1930 by Clarence Wipfli in Wausau, WI. It specializes in working with not-for-profit agencies, specifically CAA's and Head Start to create the New NICA O Human Resource Policy and Procedure Manual. The existing Employee Personnel Policy Handbook was reviewed alongside the new template by the Policy Committee. All policy changes were reviewed and discussed to determine the appropriate location within the template provided by WIPFLI. Suggestions, additions, and changes from the committee were incorporated into the final draft, that was reviewed by the attorney and adopted by the Governing Board.

Based on the template the following is additional information and or policies that were added.

- **NICA O Organizational Chart** – shows chain of command
- **NICA O's Mission, Vision, and Values Statements** – helps provide new employees information about the direction and future of the agency.
- **Open Door Policy** – encourages open and frank discussions about differences of opinion and/or problems that may arise.
- **Political Affiliations (Head Start Specific)** – this policy is intended to explain expectations regarding political activity. It includes but is not limited to:
 - a) As a representative of NICA O, not participate in partisan political activity.
 - b) Not use agency funds for any political purposes.
 - c) Will not transport voters or prospective voters while on duty.In other words, NICA O asks employees to limit their participation in political activity to off-duty time.
- **Harassment Policy** – this policy now addresses bullying as unacceptable behavior in the workplace.
- **Certification and License** – Informs staff who are required to hold a certification or License for their position and then explains that they need to maintain it.
- **Child Abuse and Neglect/Vulnerable Adult Abuse and Neglect Reporting Policy** – This provides information for mandatory reporters as many staff throughout the agency are mandatory reporters.
- **Employment of Former Employees** – NICA O allows this provided there are no previous performance problems or policy violations. An employee rehired within 30 days of resignation will be reinstated at their original hire date.
- **Pre-employment/Background Check Policy** – explains that all employees are now includes all employees in the criminal background check, fingerprint check and motor vehicle record checks.
- **Employee Orientation** – new employees must understand the mission, vision, values, goals, and objectives. This includes the scope of services and locations as well as the

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expectation of how the employee will contribute to accomplishing the goals and objectives as well as the benefits offered to employees.

- **Attendance Policy** – explains unauthorized absence and tardiness for employees to understand the effect that either has on scheduled workload and coverage in the employee’s absence.
- **Whistleblower Policy** – employees are expected to observe high ethical standards and this policy describes the steps to take to report any illegal or dishonest activity according to the chain of command.
- **Promotion, Demotion and Transfers** informs staff of each policy if they are interested in a promotion or transfer and how a demotion is handled.
- **Job Descriptions** – job descriptions are created to determine exempt status according to Fair Labor Standards Act (FLSA) and to assist the employee in successfully performing the job they are hired to perform.
- **Performance Management** – provides an explanation of the employee evaluation process and timeline.
- **Inclement Weather, Public Health Emergency and Other Emergencies** – procedures and chain of command were expanded to clarify expectations during these types of emergencies.
- **Flex Schedule** – Explains to staff how and when flex time is utilized in the agency.
- **Telecommuting** – NICAIO provides this mechanism as a method for self-disciplined employees to manage work and personal responsibilities while continuing to deliver high-quality services either on a temporary or on-going basis.
- **Benefit Plans and Insurance** – denotes the eligibility timeframe for new employees and also includes information about the new Employee Assistance Program.
- **Training and Development** – employees are valuable partners in meeting NICAIO’s mission, vision, and values. As such, NICAIO supports the development of employees’ and volunteers through both internal and external training opportunities. Head Start specifically requires a minimum of 15 clock hours of on-going, structured training and professional development to acquire or increase knowledge and skills.
- **Wage and Salary Administration** – denotes what occurs with employees that move to different positions within NICAIO, under 3.b.
- **Operation of Vehicles** – explains NICAIO’s expectations regarding driving agency as well as personal vehicles during worktime.
- **Medication Administration and Storage (Head Start Specific)** – NICAIO adheres to all appropriate guidelines regarding the administration, handling, and storage of medication when necessary. NICAIO recognizes that some EHS/HS students may require medication during the workday and as such follows the guidelines provided.
- **Hygiene** – NICAIO promotes a safe and clean environment, including hygiene. Personal and good grooming are always an expectation. This includes but is not limited to hand washing, use of gloves as appropriate, and disposal of bodily fluids as required by OSHA. Head Start specific is the proper sanitation and hygiene procedures for diapering and cleaning of cribs or cots.
- **Dress Policy and Appearance** – provides a broader explanation of NICAIO’s expectation for appropriate attire while at work for safety as well as presenting a positive image to the public.

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- **General Housekeeping** – a clean, neat, and orderly work environment contributes to efficiency while working at NICAO and creates a good impression and safe environment for those served by NICAO.
- **Fire Safety/Prevention** – communicating appropriate procedures for fire prevention including location of fire extinguishers, proper evacuation routes, the gathering site once everyone is out of the building and dialing 911 to report the fire.
- **Audio and Video Recording** – the audio or video recording of NICAO’s conversations and/or training sessions with co-workers and clients without prior permission is prohibited. NICAO operates on the philosophy of creating trust and open communication. Audio or video recording someone without their knowledge is in direct conflict with this policy.
- **Organizational Bulletin Boards** – these bulletin boards (electronic or manual) are placed in key locations throughout the agency to assist with communication to employees such as employment. All information must be prior approved by Program Coordinators and will be displayed to give current employees the opportunity to apply for other positions within NICAO.
- **Abuse Prevention** – This policy is required to be able to obtain Abuse and Molestation liability Insurance through GuideOne. It specifically discusses how NICAO will prevent the physical, emotional, and sexual abuse of children and youth by its employees, and NICAO seeks to create a welcoming and nurturing environment and has zero tolerance for those whose actions may jeopardize the safety, health, or innocence of a minor.
- **Employee Fraud Reporting Protection Guidance** – All employees are provided information regarding how to go about reporting fraud. This policy provides the chain of command to report the evidence of violation of laws, mismanagement, gross abuse of funds, abuse of authority or substantial and specific danger to the public health or safety. This guidance received board approval in January of 2013.

Another notable accomplishment is the addition of the Employee Assistance Program (EAP) that provides all NICAO employees and their family members regardless of location or relationship with access to unlimited telephonic assessment and referral services with a global network of over 52,000 licensed providers that allows 24/7 access to clinicians for urgent matters. The EAP also provides access to financial consultation, legal consultation and work-life benefits and resources.

And lastly NICAO began providing a quarterly newsletter to all staff. The newsletter provides information on funding, state level work, program highlights, introduces new staff, provides safety updates, COVID 19 updates, sharable news and has a taking care of yourself spotlights that provides information and available free trainings for individual physical and mental health.

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Innovative Solutions Highlights

Provide an example of a way in which your agency addressed a cause or condition of poverty in the community using an innovative or creative approach.

a. Agency’s innovative or creative approach for addressing the cause of condition

My Community Ride was developed to meet community needs that combat social influencers of health and to provide transportation to support access to care. The program aligns with MercyOne’ s mission to continuously improve the health of our community, and the (2021-2023) Community Health Needs assessment of unmet needs. A case manager is available to work with individuals to assist them in their transportation needs, and to provide assistance and support in addressing the social influencers of health.

Transportation assistance is available to individuals living independently (not in assisted living or long-term care facilities) within the Region II transit area and is provided for individuals that are at or below 200% of the Federal Poverty Level. Transportation assistance is for medical appointments or to assist individuals in combating social influencers of health in Cerro Gordo County.

b. Local partners involved and how they contributed

MercyOne Community Benefit – Provide funding to support the program

Mason City Transit – provides transportation

Local Taxi Service – Provides on demand taxi service

MercyOne clinics, DHS, Community Health Center, Local Mental Health Providers- contact NICA0 to request transportation.

c. The outcomes achieved from 10/30/2020 – 6/30/2021

Total calls received	227
• Calls received requesting information about the program	133
• Calls received requesting rides outside the service area	17
• Calls received from local agencies	82
# of individuals referred to TMS	45
# of individuals requesting bus tokens	31
# of individuals requesting medical rides	113
# of individuals referred to other programs within NICA0	13
Rides Approved	78
# Individuals received bus tokens	7
# Individuals received Transit	13
# Individuals who received taxi rides	58
# of Medical Rides	60
• # of medical rides that were COVID	7
# of Social Rides	18
# of Rides Canceled	12
• # due to client cancel	6
• # due to taxi unavailable	6

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d. How regular CSBG, CSBG Cares Supplemental, or CARES Disaster Supplemental funds were used to support the implementation (if applicable)

CSBG funds are essential to maintaining North Iowa Community Action’s Outreach structure. Family Development Specialists at County Outreach sites are responsible for assisting households when transportation requests are received. The Coordinator of the Outreach staff monitors the MercyOne Transportation grant.

COVID-19 Innovative Solution Highlight

Provide an example of a way in which your agency responded to COVID-19 in the community using an innovative or creative approach. The example must include the following:

a) Agency's innovative or creative approach to respond to COVID-19

Fred Rogers said, “When I was a boy and I would see scary things in the news, my mom would say to me, look for the helpers, you will always find people who are helping.”

NICAO’s Innovative approach to respond to COVID-19 is the work of Head Start as they strive to be the helpers for the children and families that they serve. When surrounding school districts were closing their doors due to the pandemic, Head Start was closing their centers and coming together to determine what needed to happen. Their biggest concern was making sure the children and families served by NICAO had what they needed. From day one, dedicated staff spent their time reaching out to families to determine needs, provide resources, and support families as they faced the unknown together. One of the major concerns for many families was food, as they relied on their children being fed breakfast and lunch during the school year, and now they had their children at home, with no additional funds to pay for increased food costs. Head Start quickly put out surveys for families to request food items to be delivered within the week. Head Start staff assembled food baskets and hit the road delivering food boxes to families front door.

b) Local partners involved and how they contributed

HyVee East and Target donated boxes. Smithfield’s in Mason City donated 200 hams for distribution to families. Food was ordered through Martin Brothers in Mason City.

c) The outcomes that were achieved

While children were absent from the classrooms 582 food boxes were distributed during five distributions. As children have been required to quarantine an additional 52 boxes of food has been distributed.

d) How regular CSBG or CSBG CARES Supplemental funds were used to support the implementation (if applicable)

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Head Start Cares Supplemental funds were used to support the food box distribution.

COVID-19 Lessons Learned

Describe any lessons learned in developing and accomplishing agency goals and innovative solutions to respond specifically to COVID-19.

In completing the Community Needs Assessment for the COVID-19 Supplemental funding, we were able to capture the needs and the impact on employment, health, education, human services, and community resources. However, because of the influx of funding that was coming in, many of the areas which NICA O was focusing on providing assistance was being provided through other means in the community. Therefore, some of the areas in which we have focused on has not received a great deal of requests, such as school supplies, childcare assistance, or food.

Improving Service Delivery

Provide an example of a change your agency made during FY 2021 to improve service delivery and enhance impact for individuals, families, and communities with low incomes based on your agency's review and analysis of performance data.

NICA O VITA program began using Setmore, an online appointment scheduling software to manage appointments for clients as the services moved to virtual visits due to the pandemic. This scheduling software allowed staff to see everyone's calendar and their availability for appointments, making it extremely easy to set appointments for clients.

The software sends appointment reminders to clients through email or text along with a link in which all the client has to do it click on the embedded link and the virtual appointment begins. There is no need for clients to download software onto their phone to open an application for virtual services. Clients have commented on how easy it is to use.

Because of the success in the VITA program using the Setmore calendar, it is now being used in the FaDSS, Community Partners and United Way Housing programs, and will eventually be integrated to the NICA O website and social media platforms for clients to make appointments with outreach staff.

SECTION 1: Accomplishments, Innovative Solutions, and Service Delivery ImprovementsINSTRUCTIONS

Respond to the following questions. Responses should be on separate sheets of paper and submitted with these report forms.

1) Management Accomplishment (CSBG Annual Report, Module 1, Section B #5)

Describe a notable management accomplishment achieved by your agency during FY 2021. Describe how responsible, informed leadership, and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

2) Innovative Solution Highlight (CSBG Annual Report, Module 1, Section B #6)

Provide an example of a way in which your agency addressed a cause or condition of poverty in the community using an innovative or creative approach. The example must include the following:

- a) Your agency's innovative or creative approach to address the cause or condition of poverty
- b) Local partners involved and how they contributed
- c) The outcomes that were achieved
- d) How regular CSBG or CSBG CARES Supplemental funds were used to support the implementation (if applicable)

3) COVID-19 Innovative Solution Highlight (CSBG CARES Supplemental Annual Report, Module 1, Section B #2)

Provide an example of a way in which your agency responded to COVID-19 in the community using an innovative or creative approach. The example must include the following:

- a) Your agency's innovative or creative approach to respond to COVID-19
- b) Local partners involved and how they contributed
- c) The outcomes that were achieved
- d) How regular CSBG or CSBG CARES Supplemental funds were used to support the implementation (if applicable)

4) COVID-19 Lessons Learned (CSBG CARES Supplemental Annual Report, Module 1, Section B #3)

Describe any lessons learned in developing and accomplishing agency goals and innovative solutions to respond specifically to COVID-19.

5) Improving Service Delivery (CSBG Annual Report, Module 1, Section I #5)

Provide an example of a change your agency made during FY 2021 to improve service delivery and enhance impact for individuals, families, and communities with low incomes based on your agency's review and analysis of performance data.

SECTION 2: Capacity Building (CSBG Annual Report, Module 2, Section B: CSBG Eligible Entity Capacity Building)**INSTRUCTIONS**

For the FY 2021 reporting period (B.1.), report the unduplicated number of capacity building hours, volunteer hours, agency staff certifications, and organizations your agency actively works with for the following agency capacity building measures.

B.1. Agency Reporting Period: October 1, 2020 through September 30, 2021	
B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):	HOURS
a. Hours of board members in capacity building activities	131
b. Hours of agency staff in capacity building activities	3,311
B.3. Volunteer Hours (e.g. program support, service delivery, fundraising):	HOURS
a. Total number of ALL volunteer hours donated to the agency	930
a.1. Of the above, the total number of volunteer hours donated by individuals with low incomes	119
B.4. The number of agency staff who HOLD certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	AGENCY STAFF
a. Nationally Certified ROMA Trainers	
b. Nationally Certified ROMA Implementers	3
c. Certified Community Action Professionals (CCAP)	1
d. Staff with a child development certification	6
e. Staff with a family development certification	8
f. Pathways Reviewers	
g. Staff with Home Energy Professional Certifications	
g.1. Energy Auditors	
g.2. Retrofit Installer Technicians	
g.3. Crew Leaders	
g.4. Quality Control Inspectors (QCI)	
h. LEED Risk Certified assessors	
i. Building Performance Institute (BPI) Certified Professionals	
j. Classroom Assessment Scoring System (CLASS) Certified Professionals	2
k. Certified Housing Quality Standards (HQS) Inspectors	
l. American Institute of Certified Planners (AICP)	
OTHER (specify)	
OTHER (specify)	
OTHER (specify)	
B.5. The number of organizations, both public and private, that your agency actively works with to expand resources and opportunities in order to achieve family and community outcomes:	ORGANIZATIONS
a. Non-Profit	16
b. Faith Based	6
c. Local Government	33
d. State Government	8
e. Federal Government	3
f. For-Profit Business or Corporation	73
g. Consortia/Collaborations	9
h. School Districts	13
i. Institutions of Post-Secondary Education/Training	3
j. Financial/Banking Institutions	6
k. Health Service Organizations	31
l. Statewide Associations or Collaborations	22

SECTION 3a: ALL Client Characteristics (CSBG Annual Report, Module 4, Section C: All Characteristics Report)

INSTRUCTIONS

For the FY 2021 reporting period (October 1, 2020 through September 30, 2021), report the following characteristics and demographic information on **ALL** the individuals and households your agency served. Only report unduplicated counts. Your agency may print and submit a NIFCAP or CIS client characteristics report instead of completing this worksheet.

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:	10,863	INDIVIDUALS
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:	5,115	HOUSEHOLDS

C. INDIVIDUAL LEVEL CHARACTERISTICS

	INDIVIDUALS
1. Gender	
a. Male	4,776
b. Female	6,084
c. Other	3
d. Unknown/Not Reported	0
TOTAL	10,863

	INDIVIDUALS	
2. Age		
a. 0-5	1,385	
b. 6-13	1,757	
c. 14-17	698	
d. 18-24	625	
e. 25-44	2,528	
f. 45-54	989	
g. 55-59	590	
h. 60-64	678	
i. 65-74	860	
j. 75 and over	753	
k. Unknown/Not Reported	0	
TOTAL	10,863	

	INDIVIDUALS	
	(Ages 14-24)	(Ages 25 and over)
3. Education Levels		
a. Grades 0-8th	246	27
b. Grades 9th-12th/Non-Graduate	626	550
c. High School Graduate	292	2,916
d. GED/Equivalency Diploma	21	540
e. 12th Grade + Some Post-Secondary	107	1,206
f. College Graduate (2 or 4 years)	21	889
e. Graduate of Other Post-Secondary School	3	71
f. Unknown/Not Reported	7	199
TOTAL	1,323	6,398

	INDIVIDUALS
4. Disconnected Youth (Aged 14 to 24)	
a. Youth ages 14-24 who are neither working or in school	51

	YES	NO	UNKNOWN
5. Health			
a. Disabling Condition	1,559	9,304	0
b. Health Insurance*	9,961	643	259

* If an individual reported that they had health insurance, identify the source(s) in c. Health Insurance Sources:

	INDIVIDUALS
c. Health Insurance Sources	
1. Medicaid	6,208
2. Medicare	1,928
3. State Children's Health Insurance Prgm.	356
4. State Health Insurance for Adults	373
5. Military Health Care	89
6. Direct Purchase	191
7. Employment Based	816
8. Unknown/Not Reported	259

	INDIVIDUALS
6. Ethnicity/Race	
a. Ethnicity	
1. Hispanic, Latino or of Spanish Origin	947
2. Not Hispanic, Latino or of Spanish Origin	9,913
3. Unknown/Not Reported	3
TOTAL	10,863

	INDIVIDUALS
b. Race	
1. American Indian or Alaska Native	73
2. Asian	34
3. Black or African American	684
4. Native Hawaiian/Other Pacific Islander	53
5. White	9,142
6. Other	416
7. Multi-Race (two or more of the above)	461
8. Unknown/Not Reported	0
TOTAL	10,863

	INDIVIDUALS
7. Military Status (Aged 18 and over)	
a. Veteran	374
b. Active Military	4
c. Never Served in the Military	6,637
d. Unknown/Not Reported	8
TOTAL	7,023

	INDIVIDUALS
8. Work Status (Aged 18 and over)	
a. Employed (full-time)	1,231
b. Employed (part-time)	909
c. Migrant or Seasonal Farm Worker	5
d. Unemployed (short-term, 6 months or less)	591
e. Unemployed (long-term, more than 6 months)	632
f. Unemployed (not in labor force)	1,975
g. Retired	1,648
h. Unknown/Not Reported	32

SECTION 3a: ALL Client Characteristics (CSBG Annual Report, Module 4, Section C: All Characteristics Report)

D. HOUSEHOLD LEVEL CHARACTERISTICS**9. Household Type**

- a. Single Person
- b. Two Adults No Children
- c. Single Parent Female
- d. Single Parent Male
- e. Two Parent Household
- f. Non-Related Adults with Children
- g. Multigenerational Household
- h. Other
- i. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

2,576
579
693
105
650
65
365
82
0
5,115

10. Household Size

- a. Single Person
- b. Two
- c. Three
- d. Four
- e. Five
- f. Six or more
- g. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

2,576
1,027
611
455
226
220
0
5,115

11. Housing

- a. Own
- b. Rent
- c. Other Permanent Housing
- d. Homeless
- e. Other
- f. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

2,162
2,837
9
13
94
0
5,115

12. Level of Household Income

- a. Up to 50%
- b. 51% to 75%
- c. 76% to 100%
- d. 101% to 125%
- e. 126% to 150%
- f. 151% to 175%
- g. 176% to 200%
- h. 201% to 250%
- i. Over 250%
- j. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

1,168
773
927
906
702
403
106
90
40
0
5,115

13. Sources of Household Income

- a. Income from Employment Only
- b. Income from Employment & Other Income Source
- c. Income from Employment, Other Income Source, and Non-Cash Benefits
- d. Income from Employment and Non-Cash Benefits
- e. Other Income Source Only
- f. Other Income Source and Non-Cash Benefits
- g. No Income
- h. Non-Cash Benefits Only
- i. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

77
18
713
1,189
23
2,617
28
450
0
5,115

14. Other Income Sources

- a. TANF/FIP Assistance
- b. SSI (Supplemental Security Income)
- c. SSDI (Social Security Disability Income)
- d. VA Service Connected Disability Compensation
- e. VA Non-Service Connected Disability Pension
- f. Private Disability Insurance
- g. Workers' Compensation
- h. Retirement Income from Social Security
- i. Pension
- j. Child Support
- k. Alimony or Other Spousal Support
- l. Unemployment Insurance
- m. EITC
- n. Other
- o. Unknown/Not Reported

HOUSEHOLDS

121
869
1,088
45
31
3
11
1,179
355
291
28
237
0
0
0

15. Non-Cash Benefits

- a. SNAP (Food Assistance Program)
- b. WIC (Women, Infants, and Children)
- c. LIHEAP
- d. HCV (Housing Choice Voucher)
- e. Public Housing
- f. Permanent Supportive Housing
- g. HUD-VASH (Veterans Affairs Supportive Housing)
- h. Childcare Voucher
- i. Affordable Care Act Subsidy
- j. Other
- k. Unknown/Not Reported

HOUSEHOLDS

2,558
489
4,594
120
480
17
153
65
18
1,066
98

SECTION 3b: CSBG CARES Client Characteristics

INSTRUCTIONS

For the FY 2021 reporting period (October 1, 2020 through September 30, 2021), report the following characteristics and demographic information on only the individuals and households that received **CSBG CARES funded services**. Only report unduplicated counts. Your agency may print and submit a NIFCAP or CIS client characteristics report instead of completing this worksheet.

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:	265	INDIVIDUALS
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:	116	HOUSEHOLDS

C. INDIVIDUAL LEVEL CHARACTERISTICS

	INDIVIDUALS
1. Gender	
a. Male	138
b. Female	127
c. Other	0
d. Unknown/Not Reported	0
TOTAL	265

	INDIVIDUALS	
2. Age		
a. 0-5	20	
b. 6-13	53	
c. 14-17	19	
d. 18-24	7	
e. 25-44	61	
f. 45-54	26	
g. 55-59	18	
h. 60-64	26	
i. 65-74	17	
j. 75 and over	18	
k. Unknown/Not Reported	0	
TOTAL	265	

	INDIVIDUALS	
	(Ages 14-24)	(Ages 25 and over)
3. Education Levels		
a. Grades 0-8th	5	2
b. Grades 9th-12th/Non-Graduate	16	17
c. High School Graduate	2	63
d. GED/Equivalency Diploma	0	24
e. 12th Grade + Some Post-Secondary	3	32
f. College Graduate (2 or 4 years)	0	21
e. Graduate of Other Post-Secondary School	0	0
f. Unknown/Not Reported	0	7
TOTAL	26	166

	INDIVIDUALS
4. Disconnected Youth (Aged 14 to 24)	
a. Youth ages 14-24 who are neither working or in school	51

	YES	NO	UNKNOWN
5. Health			
a. Disabling Condition	10	255	0
b. Health Insurance*	256	9	0

* If an individual reported that they had health insurance, identify the source(s) in c. Health Insurance Sources:

	INDIVIDUALS
c. Health Insurance Sources	
1. Medicaid	160
2. Medicare	46
3. State Children's Health Insurance Prgm.	10
4. State Health Insurance for Adults	14
5. Military Health Care	2
6. Direct Purchase	3
7. Employment Based	21
8. Unknown/Not Reported	0

	INDIVIDUALS
6. Ethnicity/Race	
a. Ethnicity	
1. Hispanic, Latino or of Spanish Origin	12
2. Not Hispanic, Latino or of Spanish Origin	253
3. Unknown/Not Reported	0
TOTAL	265

	INDIVIDUALS	
b. Race		
1. American Indian or Alaska Native	0	
2. Asian	1	
3. Black or African American	18	
4. Native Hawaiian/Other Pacific Islander	0	
5. White	233	
6. Other	1	
7. Multi-Race (two or more of the above)	12	
8. Unknown/Not Reported	0	
TOTAL	265	

	INDIVIDUALS
7. Military Status (Aged 18 and over)	
a. Veteran	6
b. Active Military	1
c. Never Served in the Military	166
d. Unknown/Not Reported	0
TOTAL	173

	INDIVIDUALS
8. Work Status (Aged 18 and over)	
a. Employed (full-time)	21
b. Employed (part-time)	22
c. Migrant or Seasonal Farm Worker	0
d. Unemployed (short-term, 6 months or less)	9
e. Unemployed (long-term, more than 6 months)	17
f. Unemployed (not in labor force)	69
g. Retired	35
h. Unknown/Not Reported	0

SECTION 3b: CSBG CARES Client Characteristics

D. HOUSEHOLD LEVEL CHARACTERISTICS**9. Household Type**

- a. Single Person
- b. Two Adults No Children
- c. Single Parent Female
- d. Single Parent Male
- e. Two Parent Household
- f. Non-Related Adults with Children
- g. Multigenerational Household
- h. Other
- i. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

48
20
15
2
16
2
10
3
0
116

10. Household Size

- a. Single Person
- b. Two
- c. Three
- d. Four
- e. Five
- f. Six or more
- g. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

48
29
17
11
4
7
0
116

11. Housing

- a. Own
- b. Rent
- c. Other Permanent Housing
- d. Homeless
- e. Other
- f. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

66
43
0
0
7
0
116

12. Level of Household Income

- a. Up to 50%
- b. 51% to 75%
- c. 76% to 100%
- d. 101% to 125%
- e. 126% to 150%
- f. 151% to 175%
- g. 176% to 200%
- h. 201% to 250%
- i. Over 250%
- j. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

29
16
26
20
17
8
0
0
0
0
116

13. Sources of Household Income

- a. Income from Employment Only
- b. Income from Employment & Other Income Source
- c. Income from Employment, Other Income Source, and Non-Cash Benefits
- d. Income from Employment and Non-Cash Benefits
- e. Other Income Source Only
- f. Other Income Source and Non-Cash Benefits
- g. No Income
- h. Non-Cash Benefits Only
- i. Unknown/Not Reported

TOTAL**HOUSEHOLDS**

0
0
20
19
0
63
0
14
0
116

14. Other Income Sources

- a. TANF/FIP Assistance
- b. SSI (Supplemental Security Income)
- c. SSDI (Social Security Disability Income)
- d. VA Service Connected Disability Compensation
- e. VA Non-Service Connected Disability Pension
- f. Private Disability Insurance
- g. Workers' Compensation
- h. Retirement Income from Social Security
- i. Pension
- j. Child Support
- k. Alimony or Other Spousal Support
- l. Unemployment Insurance
- m. EITC
- n. Other
- o. Unknown/Not Reported

HOUSEHOLDS

3
22
36
2
1
0
0
23
7
10
1
3
0
0
0

15. Non-Cash Benefits

- a. SNAP (Food Assistance Program)
- b. WIC (Women, Infants, and Children)
- c. LIHEAP
- d. HCV (Housing Choice Voucher)
- e. Public Housing
- f. Permanent Supportive Housing
- g. HUD-VASH (Veterans Affairs Supportive Housing)
- h. Childcare Voucher
- i. Affordable Care Act Subsidy
- j. Other
- k. Unknown/Not Reported

HOUSEHOLDS

64
8
113
2
6
1
0
1
1
34
52

SECTION 4: Other Individual and Household Counts (CSBG Annual Report, Module 4, Section C: All Characteristics Report)

INSTRUCTIONS

For each of your agency's programs that use a client tracking system other than NIFCAP or CIS (e.g. Head Start or FaDSS), provide the name of the agency program, report unduplicated counts of individuals and/or households served by that program for the FY 2021 reporting period (October 1, 2020 through September 30, 2021), and answer the data integration question (YES or NO). Your agency may print and submit another document that includes this information instead of completing this worksheet.

Are **ALL** of these INDIVIDUALS also included in your agency's NIFCAP or CIS system? **YES or NO**

	Name of the Agency Program	INDIVIDUALS	
1)	Child Plus	389	YES
2)	Ryan White	50	NO
3)	I-Smile and I-Smile @ School	1,634	NO
4)	Maternal Health	205	NO
5)	Child and Adolescent Health	1,944	NO
6)	1st Five	85	NO
7)	WIC	4,088	NO
8)	Family Planning	1,130	NO
9)			
10)			
11)			
12)			
13)			
14)			
15)			

Are **ALL** of these HOUSEHOLDS also included in your agency's NIFCAP or CIS system? **YES or NO**

	Name of the Agency Program	HOUSEHOLDS	
1)	Ryan White	50	NO
2)	1st Five	80	NO
3)	Maternal Health	205	NO
4)	Iowa FaDSS	101	YES
5)	Family Planning	1,130	NO
6)			
7)			
8)			
9)			
10)			
11)			
12)			
13)			
14)			
15)			

SECTION 5: Individual and Family Services (CSBG Annual Report, Module 4, Section B: Individual and Family Services)**INSTRUCTIONS**

For the FY 2021 reporting period (October 1, 2020 through September 30, 2021), report unduplicated counts of individuals or households that received the following services from your agency. For each service, if applicable, report the total unduplicated service count in the ALL INDIVIDUALS/HOUSEHOLDS column and the unduplicated CSBG CARES funded service count in the CSBG CARES ONLY column.

NOTE: Each service count reported under CSBG CARES ONLY must be equal to or less than the total service count reported under ALL INDIVIDUALS/HOUSEHOLDS. For additional guidance, refer to the Crosswalk: Individual and Family Services document.

SRV 1: EMPLOYMENT SERVICES**Skills Training and Opportunities for Experiences****ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

1a. Vocational Training		
1b. On-the-Job and Other Work Experience		
1c. Youth Summer Work Placements		
1d. Apprenticeship/Internship		
1e. Self-Employment Skills Training		
1f. Job Readiness Training		

Career Counseling**ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

1g. Workshops		
1h. Coaching		

Job Search**ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

1i. Coaching	0	
1j. Resume Development	11	
1k. Interview Skills Training	3	
1l. Job Referrals	31	
1m. Job Placements		
1n. Pre-Employment Physicals, Background Checks, etc.		

Post Employment Supports**ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

1o. Coaching		
1p. Interactions with Employers		

Employment Supplies**ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

1q. Employment Supplies		
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SECTION 5: Individual and Family Services (CSBG Annual Report, Module 4, Section B: Individual and Family Services)

SRV 2: EDUCATION AND COGNITIVE DEVELOPMENT SERVICES

Child/Young Adult Education Programs

	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
2a. Early Head Start	43	
2b. Head Start	224	
2c. Other Early Childhood Education (ages 0-5)	30	
2d. K-12 Education		
2e. K-12 Support Services		
2f. Financial Literacy Education		
2g. Literacy/English Language Education		
2h. College Readiness Preparation/Support		
2i. Other Post Secondary Preparation		
2j. Other Post Secondary Support		

School Supplies

	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
2k. School Supplies	23	4

Extra-Curricular Programs

	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
2l. Before and After School Activities		
2m. Summer Youth Recreational Activities		
2n. Summer Education Programs		
2o. Behavior Improvement Programs (e.g. attitude, self-esteem, Dress-for-Success)		
2p. Mentoring		
2q. Leadership Training		

Adult Education Programs

	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
2r. Adult Literacy Classes		
2s. English Language Classes		
2t. Basic Education Classes		
2u. High School Equivalency Classes		
2v. Leadership Training		
2w. Parenting Supports (may be a part of the early childhood programs identified above)	76	
2x. Applied Technology Classes		
2y. Post-Secondary Education Preparation		
2z. Financial Literacy Education	296	

Post-Secondary Education Supports

	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
2aa. College Applications, Text Books, Computers, etc.		

Financial Aid Assistance

	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
2bb. Scholarships		

Home Visits

	ALL HOUSEHOLDS/HOMES	CSBG CARES ONLY (HH/HOME)
2cc. Home Visits	737	

SECTION 5: Individual and Family Services (CSBG Annual Report, Module 4, Section B: Individual and Family Services)**SRV 3: INCOME AND ASSET BUILDING SERVICES****Training and Counseling Services****ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

3a. Financial Capability Skills Training		
3b. Financial Coaching/Counseling		
3c. Financial Management Programs (e.g. budgeting, credit management, credit repair, credit counseling)	296	
3d. First-Time Homebuyer Counseling		
3e. Foreclosure Prevention Counseling		
3f. Small Business Start-Up and Development Counseling Sessions/Classes		

Benefit Coordination and Advocacy**ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

3g. Child Support Payments		
3h. Health Insurance	479	
3i. Social Security/SSI Payments	12	
3j. Veterans' Benefits		
3k. TANF Benefits	0	
3l. SNAP Benefits	5	

Asset Building**ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

3m. Saving Accounts/IDAs and Other Asset Building Accounts		
3n. Other Financial Products (e.g. IRA accounts, MyRA, other retirement accounts)		
3o. VITA, EITC, or Other Tax Preparation Programs	647	

Loans and Grants**ALL INDIVIDUALS****CSBG CARES ONLY (IND)**

3p. Micro-Loans		
3q. Business Incubator/Business Development Loans		

CSBG CARES Loans and Grants**CSBG CARES ONLY (IND)**

3r. Direct Financial Assistance (direct payments to clients only, not vendors)		
--	--	--

SECTION 5: Individual and Family Services (CSBG Annual Report, Module 4, Section B: Individual and Family Services)**SRV 4: HOUSING SERVICES**

Housing Payment Assistance		ALL INDIVIDUALS	CSBG CARES ONLY (IND)
4a. Financial Capability Skill Training		46	0
4b. Financial Coaching/Counseling		143	0
Housing Payment Assistance		ALL HOUSEHOLDS/HOMES	CSBG CARES ONLY (HH/HOME)
4c. Rent Payments (includes emergency rent payments)		180	137
4d. Deposit Payments		14	13
4e. Mortgage Payments (includes emergency mortgage payments)		4	4
Eviction Prevention Services		ALL INDIVIDUALS	CSBG CARES ONLY (IND)
4f. Eviction Counseling		2	
4g. Landlord/Tenant Mediations		0	
4h. Landlord/Tenant Rights Education		0	
Utility Payment Assistance		ALL HOUSEHOLDS/HOMES	CSBG CARES ONLY (HH/HOME)
4i. Utility Payments (includes emergency utility payments and LIHEAP)		4,226	75
4j. Utility Deposits			
4k. Utility Arrears Payments		644	100
4l. Level Billing Assistance			
Housing Placement/Rapid Re-Housing		ALL INDIVIDUALS	CSBG CARES ONLY (IND)
4m. Temporary Housing Placement (includes emergency shelters)		1	
4n. Transitional Housing Placements			
4o. Permanent Housing Placements			
4p. Rental Counseling			
Housing Maintenance and Improvements		ALL HOUSEHOLDS/HOMES	CSBG CARES ONLY (HH/HOME)
4q. Home Repairs (e.g. structural, appliance, heating systems, emergency home repairs)		86	25
Weatherization Services		ALL HOUSEHOLDS/HOMES	CSBG CARES ONLY (HH/HOME)
4r. Independent Living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications)			
4s. Healthy Homes Services (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues)			
4t. Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair)			

SECTION 5: Individual and Family Services (CSBG Annual Report, Module 4, Section B: Individual and Family Services)

SRV 5: HEALTH AND SOCIAL/BEHAVIORAL DEVELOPMENT SERVICES

Health Services, Screening, and Assessments	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5a. Immunizations - COVID Vaccinations		
5b. Physicals	791	
5c. Developmental Delay Screening	986	
5d. Vision Screening	233	
5e. Prescription Payments		
5f. Doctor Visit Payments	66	
5g. Maternal/Child Health		
5h. Nursing Care Sessions		
5i. In-Home Affordable Seniors/Disabled Care Sessions (e.g. nursing, chores, personal care)		
5j. Health Insurance Options Counseling	191	

Reproductive Health Services	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5k. Coaching Sessions	0	
5l. Family Planning Classes	0	
5m. Contraceptives	944	
5n. STI/HIV Prevention Counseling Sessions	1,130	
5o. STI/HIV Screenings	1,044	

Wellness Education	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5p. Wellness Classes (e.g. stress reduction, medication mgmt., mindfulness)		
5q. Exercise/Fitness		

Mental/Behavioral Health	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5r. Detoxification Sessions		
5s. Substance Abuse Screenings		
5t. Substance Abuse Counseling		
5u. Mental Health Assessments	235	
5v. Mental Health Counseling	126	
5w. Crisis Response/Call-In Responses		
5x. Domestic Violence Programs		

Support Groups	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5y. Substance Abuse Support Group Meetings		
5z. Domestic Violence Support Group Meetings		
5aa. Mental Health Support Group Meeting		

Dental Services, Screenings, and Exams	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5bb. Adult Dental Screening/Exams	9	
5cc. Adult Dental Services (including emergency dental procedures)	10	
5dd. Child Dental Screenings/Exams	1,756	
5ee. Child Dental Services (including emergency dental procedures)	1,798	

Nutrition and Food/Meals	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5ff. Skills Classes (e.g. gardening, cooking, nutrition)	4,146	
5gg. Community Gardening Activities		
5hh. Incentives (e.g. gift card for food preparation, rewards for participation)		
5ii. Prepared Meals	275	
5jj. Food Distribution (e.g. food bags/boxes, food share program, bags of groceries)	4,423	

Family Skills Development	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5kk. Family Mentoring Sessions		
5ll. Life Skills Coaching Sessions		
5mm. Parenting Classes	172	

Emergency Hygiene Assistance	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
5nn. Kits/Boxes		
5oo. Hygiene Facility Utilizations (e.g. showers, toilets, sinks)		

SECTION 5: Individual and Family Services (CSBG Annual Report, Module 4, Section B: Individual and Family Services)**SRV 6: CIVIC ENGAGEMENT AND COMMUNITY INVOLVEMENT SERVICES**

Civic Engagement and Community Involvement Services	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
6a. Voter Education and Access	1,382	
6b. Leadership Training		
6c. Tripartite Board Membership (people with low income only)	2	
6d. Citizenship Classes		
6e. Getting Ahead Classes		
6f. Volunteer Training		

SRV 7: SERVICES SUPPORTING MULTIPLE DOMAINS

Case Management	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7a. Case Management	464	

Eligibility Determinations	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7b. Eligibility Determinations	13,375	265

Referrals	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7c. Referrals	639	

Transportation Services	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7d. Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair, emergency services)	126	

Child Care	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7e. Child Care Subsidies		
7f. Child Care Payments	4	

Eldercare	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7g. Day Centers		

Identification Documents	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7h. Birth Certificate		
7i. Social Security Card		
7j. Driver's License		

Re-Entry Services	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7k. Criminal Record Expungements		

Immigration Support Services	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7l. Immigration Support Services (e.g. relocation, food, clothing)		

Immigration Support Services	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7m. Legal Assistance		

Emergency Clothing Assistance	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7n. Emergency Clothing Assistance	2	

Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government)	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7o. Mediation/Customer Advocacy Interventions	842	359

CSBG CARES Support Services	ALL INDIVIDUALS	CSBG CARES ONLY (IND)
7p. Personal Protective Equipment (PPE for clients only)		
7q. COVID Testing (testing services for clients only)		

INDIVIDUAL AND FAMILY NPIS
CSBG Domain: EMPLOYMENT

Due Date:	With your CSBG application		November 13, 2020		April 30, 2021			November 12, 2021	(auto calculated)		
FY 2020 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED INDIVIDUALS	INITIAL TARGET	6-MONTH INDIVIDUALS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END INDIVIDUALS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
EMPLOYMENT NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2021 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI throughout FY 2021? YES or NO	What agency programs and services provide the outcomes data for this NPI?	How many INDIVIDUALS does your agency expect to assist during FY 2021?	How many of the PROJECTED INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 3/31/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 3/31/2021 achieved the outcome?	How many INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 9/30/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 9/30/2021 achieved the outcome?	Percentage achieving the outcome during FY 2021.	Performance TARGET accuracy at the end of FY 2021.
FNPI											
1a The number of unemployed youth who obtained employment to gain skills or income.	NO									#DIV/0!	#DIV/0!
1b The number of unemployed adults who obtained employment (up to a living wage).	YES	FADSS, HIV	95	17	57	8	17	88	19	22%	112%
1c The number of unemployed adults who obtained employment and maintained employment for at least 90 days (up to a living wage).	NO									#DIV/0!	#DIV/0!
1d The number of unemployed adults who obtained employment and maintained employment for at least 180 days (up to a living wage).	NO									#DIV/0!	#DIV/0!
1e The number of unemployed adults who obtained employment (with a living wage or higher).	YES	FADSS, HIV	95	17	57	2	5	88	10	11%	200%
1f The number of unemployed adults who obtained employment and maintained employment for at least 90 days (with a living wage or higher).	NO									#DIV/0!	#DIV/0!
1g The number of unemployed adults who obtained employment and maintained employment for at least 180 days (with a living wage or higher).	NO									#DIV/0!	#DIV/0!

COMMENTS/NOTES:

TARGETS: 1B: FaDSS 55/14; HIV 40/3 1E: FaDSS 55/14; HIV 40/3
6 Month Results:
1B: FaDSS 11/6; HIV 46/2 - Target remains 17
1E: FaDSS 11/0; HIV 46/2 - Target changed to 5
YEAR END: 1b FaDSS = 11 of 38 HIV 8 of 50; 1e: FaDSS 2 of 38 HIV 8 of 50 -

INDIVIDUAL AND FAMILY NPIS
CSBG Domain: EMPLOYMENT (continued)

Due Date:	With your CSBG application		November 13, 2020		April 30, 2021			November 12, 2021		(auto calculated)	
FY 2020 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED INDIVIDUALS	INITIAL TARGET	6-MONTH INDIVIDUALS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END INDIVIDUALS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
EMPLOYMENT NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2021 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI throughout FY 2021?	What agency programs and services provide the outcomes data for this NPI?	How many INDIVIDUALS does your agency expect to assist during FY 2021?	How many of the PROJECTED INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 3/31/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 3/31/2021 achieved the outcome?	How many INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 9/30/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 9/30/2021 achieved the outcome?	Percentage achieving the outcome during FY 2021.	Performance TARGET accuracy at the end of FY 2021.
FNPI	YES or NO										
1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	YES	FADSS	10	5	5	2	5	15	7	47%	140%
(1) Of the above, the number of employed participants who increased income from employment through wage or salary amount increase.	YES	FADSS	10	5	5	2	5	15	7	47%	140%
(2) Of the above, the number of employed participants who increased income from employment through hours worked increase.	YES	FADSS	10	5	5	2	5	15	2	13%	40%
(3) Of the above, the number of employed participants who increased benefits related to employment.	NO									#DIV/0!	#DIV/0!
1i Other Performance Indicator	NO									#DIV/0!	#DIV/0!
1j Other Performance Indicator	NO									#DIV/0!	#DIV/0!

COMMENTS/NOTES:

	6 month	Year End
	FaDSS	FADSS
1h 1 FADSS 10/5	5/2	
2 FADSS 10/5	5/2	
3 FADSS 10/5	5/2	

INDIVIDUAL AND FAMILY NPIS
CSBG Domain: EDUCATION AND COGNITIVE DEVELOPMENT

Due Date:	With your CSBG application		November 13, 2020		April 30, 2021			November 12, 2021	(auto calculated)		
FY 2020 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED INDIVIDUALS	INITIAL TARGET	6-MONTH INDIVIDUALS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END INDIVIDUALS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
EDUCATION AND COGNITIVE DEVELOPMENT NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2021 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI throughout FY 2021? YES or NO	What agency programs and services provide the outcomes data for this NPI?	How many INDIVIDUALS does your agency expect to assist during FY 2021?	How many of the PROJECTED INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 3/31/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 3/31/2021 achieved the outcome?	How many INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 9/30/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 9/30/2021 achieved the outcome?	Percentage achieving the outcome during FY 2021.	Performance TARGET accuracy at the end of FY 2021.
FNPI											
2a The number of children (ages 0-5) who demonstrated improved emergent literacy skills.	YES	HS/EHS	195	166	167	165	166	156	146	94%	88%
2b The number of children (ages 0-5) who demonstrated skills for school readiness.	YES	HS/EHS	195	166	190	161	166	205	177	86%	107%
2c The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.											
(1) Early Childhood Education (ages 0-5)	YES	HS/EHS	195	166	188	164	166	197	181	92%	109%
(2) 1st grade - 8th grade	NO									#DIV/0!	#DIV/0!
(3) 9th grade - 12th grade	NO									#DIV/0!	#DIV/0!

COMMENTS/NOTES:

6 month results			Year End Results			* Change in enrollment from fall to winter					
HS	EHS	EHSHV	HS	EHS	E	**2a: shows growth (need to have data in both checkpoints)					
2a	HS	EHS	EHSHV	195/166							
2b	HS	EHS	EHSHV	195/166							
2c	HS	EHS	EHSHV	195/166							
2a. 167 served; 165 met outcome **Must show growth by being in both checkpoints											
2b. 190 served; 161 met outcome (use for 2D data)											

INDIVIDUAL AND FAMILY NPIS
CSBG Domain: EDUCATION AND COGNITIVE DEVELOPMENT (continued)

Due Date:	With your CSBG application		November 13, 2020		April 30, 2021			November 12, 2021	(auto calculated)		
FY 2020 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED INDIVIDUALS	INITIAL TARGET	6-MONTH INDIVIDUALS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END INDIVIDUALS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
EDUCATION AND COGNITIVE DEVELOPMENT NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2021 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI throughout FY 2021?	What agency programs and services provide the outcomes data for this NPI?	How many INDIVIDUALS does your agency expect to assist during FY 2021?	How many of the PROJECTED INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 3/31/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 3/31/2021 achieved the outcome?	How many INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 9/30/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 9/30/2021 achieved the outcome?	Percentage achieving the outcome during FY 2021.	Performance TARGET accuracy at the end of FY 2021.
FNPI	YES or NO										
2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).											
(1) Early Childhood Education (ages 0-5)	YES	HS/EHS	195	166	190	161	166	205	177	86%	107%
(2) 1st grade - 8th grade	YES	COPA	15	15	52	50	65	58	56	97%	86%
(3) 9th grade - 12th grade	NO									#DIV/0!	#DIV/0!
2e The number of parents/caregivers who improved their home environments.	YES	EHSV, COPA	27	23	70	58	75	77	63	82%	84%
2f The number of adults who demonstrated improved basic education.	NO									#DIV/0!	#DIV/0!

COMMENTS/NOTES:

TARGETS: 2E: EHSV 12/10; COPA 15/13; 2F: Not reporting 2021
6-Month Reports:
2D 1: HS/EHS use 2B data 190/161 target 166
2D 2: COPA 52/20 target 65 - families previously enrolled in PCA are now in COPA - serving more families with children
2E: EHS HV 13/8 target 10
COPA 57/50 target 65

INDIVIDUAL AND FAMILY NPIS
CSBG Domain: HOUSING

Due Date:	With your CSBG application		November 13, 2020		April 30, 2021			November 12, 2021		(auto calculated)	
FY 2020 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED HOUSEHOLDS	INITIAL TARGET	6-MONTH HOUSEHOLDS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END HOUSEHOLDS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
HOUSING NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2021 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI throughout FY 2021?	What agency programs and services provide the outcomes data for this NPI?	How many HOUSEHOLDS does your agency expect to assist during FY 2021?	How many of the PROJECTED HOUSEHOLDS does your agency expect will achieve the outcome during FY 2021?	How many HOUSEHOLDS did your agency assist from 10/1/2020 to 3/31/2021?	How many of the HOUSEHOLDS your agency assisted from 10/1/2020 to 3/31/2021 achieved the outcome?	How many HOUSEHOLDS does your agency expect will achieve the outcome during FY 2021?	How many HOUSEHOLDS did your agency assist from 10/1/2020 to 9/30/2021?	How many of the HOUSEHOLDS your agency assisted from 10/1/2020 to 9/30/2021 achieved the outcome?	Percentage achieving the outcome during FY 2021.	Performance TARGET accuracy at the end of FY 2021.
FNPI	YES or NO										
4a The number of households experiencing homelessness who obtained safe temporary shelter.	YES	FADSS, UWH	16	10	11	2	10	23	4	17%	40%
4b The number of households who obtained safe and affordable housing.	YES	FADSS, UWH, CARES	46	34	33	19	34	48	21	44%	62%
4c The number of households who maintained safe and affordable housing for 90 days.	YES	UWH, CARES	26	26	83	47	53	159	139	87%	262%
4d The number of households who maintained safe and affordable housing for 180 days.	NO									#DIV/0!	#DIV/0!
4e The number of households who avoided eviction.	YES	CARES			154	99	120	173	117	68%	98%
4f The number of households who avoided foreclosure.	NO									#DIV/0!	#DIV/0!

COMMENTS/NOTES:

TARGETS: 4A: UWH: 8/8; FaDSS 16/10 4B: UWH: 26/25; FaDSS 20/9

6 month reports:

Targets	6 Month Results			Year End Results		
	FADSS	UWH	CARES	FADSS	UWH	CARES
4a. UHW 8/8; FADSS 8/2	1/0	10/2	X			X
4b UHW 26/25; FADSS 20/9; CARES	5/3	11/3	17/13			
4c UHW 26/26; CARES	X	16/15	67/32	X		
4e. CARES			154/99			

INDIVIDUAL AND FAMILY NPIS
 CSBG Domain: HEALTH AND SOCIAL/BEHAVIORAL DEVELOPMENT

Due Date:	With your CSBG application		November 13, 2020		April 30, 2021			November 12, 2021	(auto calculated)		
FY 2020 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED INDIVIDUALS	INITIAL TARGET	6-MONTH INDIVIDUALS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END INDIVIDUALS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
HEALTH AND SOCIAL/BEHAVIORAL DEVELOPMENT NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2021 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI throughout FY 2021? YES or NO	What agency programs and services provide the outcomes data for this NPI?	How many INDIVIDUALS does your agency expect to assist during FY 2021?	How many of the PROJECTED INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 3/31/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 3/31/2021 achieved the outcome?	How many INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 9/30/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 9/30/2021 achieved the outcome?	Percentage achieving the outcome during FY 2021.	Performance TARGET accuracy at the end of FY 2021.
FNPI											
5a The number of individuals who demonstrated increased nutrition skills. (e.g. cooking, shopping, and growing food)	YES	COPA	70	65	149	128	138	173	145	84%	105%
5b The number of individuals who demonstrated improved physical health and well-being.	YES	FADSS, COPA, M HEALTH, ISMILE, FP, HIV	3,168	3,049	2,089	2,048	2,881	3,401	3,335	98%	116%
5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	YES	FADSS, HIV, COPA	118	95	116	75	77	149	91	61%	118%
5d The number of individuals who improved skills related to the adult role of parents/caregivers.	YES	FADSS, COPA, ESHSV, HS, EHS	250	210	259	123	131	287	171	60%	131%
5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	YES	FADSS, COPA, ESHSV, HS/EHS	240	208	282	240	248	317	271	85%	109%
5f The number of seniors (ages 65+) who maintained an independent living situation.	YES	COPA	8	8	3	3	8	3	3	100%	38%

COMMENTS/NOTES:

6 Month reports:	Year End
5B: MH: 138/138; Ismile: 1079/1069; HIV 42/37; FP 673/673 total health: 1932/1917 (final target: 2740)	MH: 205/205; Ismile:
5B: FaDSS 7/3; COPA 150/128 total = 157/131 (final target 141)	
5c: FaDSS 3/1; COPA 71/64; HIV 42/10 total: 116/75 (final target 77)	
5D: FaDSS 9/5; COPA 56/46; HS/EHS/ESHV: 194/72 = 259/123 (final target 131)	
5E: FaDSS 2/2; COPA 56/42; ESHV/HS/EHS 224/196 = 282/240 (final target 248)	
5F: COPA 3/3 final target 8	

INDIVIDUAL AND FAMILY NPIS
 CSBG Domain: HEALTH AND SOCIAL/BEHAVIORAL DEVELOPMENT (continued)

Due Date:	With your CSBG application		November 13, 2020		April 30, 2021			November 12, 2021		(auto calculated)	
FY 2020 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED INDIVIDUALS	INITIAL TARGET	6-MONTH INDIVIDUALS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END INDIVIDUALS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
HEALTH AND SOCIAL/BEHAVIORAL DEVELOPMENT NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2021 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI throughout FY 2021? YES or NO	What agency programs and services provide the outcomes data for this NPI?	How many INDIVIDUALS does your agency expect to assist during FY 2021?	How many of the PROJECTED INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 3/31/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 3/31/2021 achieved the outcome?	How many INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 9/30/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 9/30/2021 achieved the outcome?	Percentage achieving the outcome during FY 2021.	Performance TARGET accuracy at the end of FY 2021.
FNPI											
5g The number of individuals with disabilities who maintained an independent living situation.	YES	COPA	22	22	39	38	38	44	44	100%	116%
5h The number of individuals with chronic illness who maintained an independent living situation.	YES	COPA	9	9	11	11	11	11	11	100%	100%
5i The number of individuals with no recidivating event for six months.											
(1) Youth (ages 14-17)	NO									#DIV/0!	#DIV/0!
(2) Adults (ages 18+)	NO									#DIV/0!	#DIV/0!
5j Other Performance Indicator	NO									#DIV/0!	#DIV/0!
5k Other Performance Indicator	NO									#DIV/0!	#DIV/0!

COMMENTS/NOTES:

Targets	6 month	Year End
5g. COPA 22/22	39/38	
5h. COPA 9/9	11/11/	
*5g: More families with children that have severe disabilities - parents trying to keep them at home (documented diagnosis)		
*5h: "chronic" - mostly adults (documented by a physician); Care Location counts? Assisted Living		

INDIVIDUAL AND FAMILY NPIS

CSBG Domain: CIVIC ENGAGEMENT, COMMUNITY INVOLVEMENT, AND OUTCOMES ACROSS MULTIPLE DOMAINS

Due Date:	With your CSBG application		November 13, 2020		April 30, 2021			November 12, 2021		(auto calculated)	
FY 2020 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED INDIVIDUALS	INITIAL TARGET	6-MONTH INDIVIDUALS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END INDIVIDUALS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
CIVIC ENGAGEMENT, COMMUNITY INVOLVEMENT, AND OUTCOMES ACROSS MULTIPLE DOMAINS NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2021 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI throughout FY 2021? YES or NO	What agency programs and services provide the outcomes data for this NPI?	How many INDIVIDUALS does your agency expect to assist during FY 2021?	How many of the PROJECTED INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 3/31/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 3/31/2021 achieved the outcome?	How many INDIVIDUALS does your agency expect will achieve the outcome during FY 2021?	How many INDIVIDUALS did your agency assist from 10/1/2020 to 9/30/2021?	How many of the INDIVIDUALS your agency assisted from 10/1/2020 to 9/30/2021 achieved the outcome?	Percentage achieving the outcome during FY 2021.	Performance TARGET accuracy at the end of FY 2021.
FNPI											
6a The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	YES	GB, PC	45	39	48	44	44	48	44	92%	100%
(1) Of the above, the number of Community Action program participants who improved their leadership skills.	ES	GB, PC	4	4	4	4	4	4	4	100%	100%
(2) Of the above, the number of Community Action program participants who improved their social networks.	NO									#DIV/0!	#DIV/0!
(3) Of the above, the number of Community Action program participants who gained other skills, knowledge, and abilities to enhance their ability to engage.	YES	GB, PC	45	39	48	44	44	48	44	92%	100%
6b Other Performance Indicator	NO									#DIV/0!	#DIV/0!
7a The number of individuals who achieved one or more outcomes as identified by the NPIS in various domains.	NO									#DIV/0!	#DIV/0!
7b Other Performance Indicator	NO									#DIV/0!	#DIV/0!

COMMENTS/NOTES:

6a: Policy Council: 26 members - 22 have attended; Governing Board: 22 members - 22 have attended - total: 48/44 (final target 44)
6a1: Policy council 2 members (President and Vice President); Gov Board 2 members (President and Vice President total: 4/4 (final target 4)
6a3: Policy Council 26/22; Governing Board: 22/22 total: 48/44 (final target 44)
Year End: No new Governing Board or Policy Council members

North Iowa Community Action Organization
FY 2021 NPI Justification

EMPLOYMENT

1e: The number of unemployed adults who obtained employment (with a living wage or higher) – The HIV caseload is higher this year than it has been in the past, and with COVID, more clients were able to obtain employment.

1h: The number of employed participants in a career advancement related program who entered or transitioned into a position that provided increased income and/or benefits – FaDSS clients are only counted once they have exited the program. With a change in staff, those individuals that were close to exiting opted to exit rather than starting with a new case manager. By doing this, more clients were counted than we had anticipated

1h(1): Of the above, the number of employed participants who increase income from employment through wage or salary amount increase – same as 1h

1h(2): Of the above, the number of employed participants who increased income from employment through hours worked increase – Individuals are still receiving FIP so they are still on our caseloads as enrolled participants and not counted due to the 7 month exiting declaration.

EDUCATION

2h: The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills – two clients exited during FY 2021 which allowed us to count both, we were only expecting to count one of them knowing they were going to exit.

HOUSING

4a: The number of households experiencing homelessness who obtained safe temporary shelter – during COVID, many of NICAOS clients were staying with friends/family, so they were not able to be counted as being homeless as it does not match the definition provided. This caused our final number to be lower than we had expected.

4b: The number of households who obtained safe and affordable housing – During FY 2021, NICAOS did not have many clients moving due to affordable housing being difficult to find and the waitlist for HUD was out 6-8 months.

4c: The number of households who maintained safe and affordable housing for 90 days – The reason this number is so much higher than we anticipated was because the 90-day window fell in FY 2021; this number could fluctuate based on timing and when the 90 days falls.

4g: The number of households who experienced improved health and safety due to improvements within their home (eg: reduction or elimination of lead, radon, carbon monoxide, and/or fire hazards or electrical issues) – we received additional funding in FY 2021 and were able to purchase additional items we were not planning for.

HEALTH

5d: The number of individuals who improved skills related to the adult role of parents/caregivers – Due to COVID, the Head Start program had to change how they implemented Family Engagement Activities and Celebrations. At 6 months, they realized that they had collected the information, however they didn't collect enough information for them to track individual results. For the yearend report, the Head Start program was able to identify a way to track the information which led to higher numbers of participation than we planned for.

5f: The number of seniors (ages 65+) who maintained independent living situations – We had three of our senior clients pass away this year, two of them were due to COVID

1 Initiative Name What is the name of the initiative?

2 Initiative Year How many years has the initiative been in place? years *(If this is a new initiative, enter 0.)*

3 Problem Identification What community need is the initiative addressing?

How did your agency identify the community need?

4 Goal What is the goal of the initiative?

5 Issue Which CSBG DOMAINS, best represent the community need being addressed by the initiative? *(Enter the number(s) of the domains.)*
(1 Employment / 2 Education and Cognitive Development / 3 Income, Infrastructure, and Asset Building / 4 Housing / 5 Health and Social Behavioral Development / 6 Civic Engagement and Community Involvement)

6 Ultimate Expected Outcome From the CNPIs list, which of the CNPIs (up to 3) are used to measure the progress towards the initiative's goal?

CNPI	CNPI MEASURE DESCRIPTION
2mR	Percent increase of adult in the identified community who attend post secondary education.

7 Identified Community What community is targeted to achieve the initiative's goal? *(Neighborhood / City / School District / County / Service Area / State / Region)*

8 Expected Duration How many years (or more years) will the initiative be in place? years

9 Partnership Type What is your agency's level of partnership in the initiative? *(Enter YES or NO after each partnership question.)*

Is this an independent agency initiative?	no
Is this a multi-partner initiative where our agency is the core organizer?	no
Is this a multi-partner initiative where our agency is one of multiple active investors and partners?	yes

10 Partners If there are partners, provide a brief narrative of the key partners (up to 2) that are involved. *(Include the partner's name, how they are involved, and the resources they offer.)*

Mason City College Access Network (CAN), who holds the grant, works with community partners to include: NICAQ, NIACC, Work Force Development, Mason City Schools, Mason City Chamber of Commerce, United Way, Mason City Police Department, Local Businesses.

MC CAN coordinates the activities to inform the community of the importance of continued education. All partners participate in community meetings. They are still working on getting baseline data.

11 Strategy From the STRATEGIES list, which of the strategies are used to achieve the initiative's goal? *(Briefly describe any "other" initiative strategies your agency employs.)*

STR	OTHER STRATEGIES:
2i	Adult Education Establishment

(continued)

TARGETS Counts of Change NPIS: Provide the numeric goal (TARGET OUTCOME) for this initiative. Do not enter a BASELINE PERCENTAGE.
 Rates of Change NPIS: 1) Provide the BASELINE PERCENTAGE. This is the starting rate that will be used to compare and measure percent change throughout this initiative. 2) Provide the goal (TARGET OUTCOME) as a percentage for this initiative.

CNPI	CNPI MEASURE DESCRIPTION	BASELINE PERCENTAGE	TARGET OUTCOME
2mR	Percent increase of adult in the identified community who attend post secondary education.		
0	0		
0	0		

12 Progress on Outcomes Are there outcomes available to report?
(No Outcomes / Interim Outcomes / Final Outcomes)

13 Impact of Outcomes If there are interim or final outcomes to report, provide a brief explanation of the community impact of the initiative's outcomes.

14 Outcomes to Report Counts of Change: Provide the interim or final outcomes (OUTCOME) for this initiative.
 Rates of Change: Provide the interim or final rates (OUTCOME) as a percentage for this initiative.

CNPI	CNPI MEASURE DESCRIPTION	BASELINE PERCENTAGE	TARGET OUTCOME	OUTCOME
2mR	Percent increase of adult in the identified community who attend post secondary education.	0	0	
0	0	0	0	
0	0	0	0	

Explanations For final OUTCOMES, review and compare the final OUTCOME with its TARGET OUTCOME. Briefly explain any significant differences.

15 Final Status What is the current status of the initiative?

(Still Active / Ended Early / Completed Still Delivering Value / Ended as Planned)

16 Lessons Learned What went well or is going well?

What are or were the barriers?

What are or were the important findings?

Comments/Notes

STATE OF IOWA
COMMUNITY SERVICES BLOCK GRANT PROGRAM (CSBG)

AGENCY RESOURCES REPORT
[FY 2021]

CSBG Program Year Ending September 30, 2021

Identification Information:

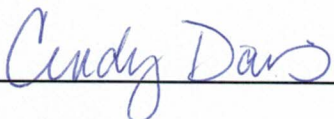
Agency: North Iowa Community Action Organization

Contact Person(s): Cindy Davis, Executive Director

Marta Mueller, Fiscal Office

Ryan Ingersoll, Fiscal Grant Manager

Agency Certification:

Executive Director's Signature: 

Typed or Printed Name: Cindy Davis

Date of Certification: November 8, 2021

The Executive Director's signature and date signed indicates agency review and approval. Agencies are expected to distribute and present the Agency Resources Report to their governing board.

STATE OF IOWA
COMMUNITY SERVICES BLOCK GRANT PROGRAM (CSBG)

AGENCY RESOURCES REPORT
[FY 2021]

CSBG Program Year Ending September 30, 2021

Identification Information:

Agency: North Iowa Community Action Organization

Contact Person(s): Cindy Davis, Executive Director

Marta Mueller, Fiscal Office

Ryan Ingersoll, Fiscal Grant Manager

Agency Certification:

Executive Director's Signature: _____

Typed or Printed Name: Cindy Davis

Date of Certification: November 9, 2021

The Executive Director's signature and date signed indicates agency review and approval. Agencies are expected to distribute and present the Agency Resources Report to their governing board.

FEDERAL FUNDING DETAIL - Report all federal funding allocated/obligated (not revenues or expenditures) to your agency during the reporting period 10/1/2020 through 9/30/2021. Federal funds are funds originating at the federal level. (CSBG Annual Report, Module 2, Section C: Allocated Resources per CSBG Eligible Entity, and CSBG CARES Supplemental Annual Report, Module 2, Section C: Allocated CSBG Act Resources per CSBG Eligible Entity).

FEDERAL FUNDS

Original Funding Source	CFDA Number	Programs	Amount	
United States Department of Health and Human Services (HHS)	OCS	93.568	Low-Income Home Energy Assistance (LIHEAP)	\$2,898,390
	OCS	93.568	Low-Income Home Energy Assistance ARPA (LIHEAP- ARPA)	\$3,234,604
	OCS	93.568	Low-Income Household Water Assistance Program (LIHWAP)	
	OCS	93.568	Weatherization - HEAP	
	OCS	93.569	Community Services Block Grant (CSBG)	\$351,243
	OCS	93.570	Community Economic Development	
	OCS	93.602	Assets for Independence Demonstration Program	
	OCS		>	
	OCS		>	
	TOTAL			\$6,484,237
	CCDBG	93.575	Child Care Nurse Consultant	
	CCDBG	93.575	Child Care Resource and Referral (CCR&R)	
	CCDBG	93.575	Empowerment Early Childhood	
	CCDBG	93.575	Home Consultant	
	CCDBG	93.575	Parent Services	
	CCDBG	93.575	Wraparound Child Care	
	CCDBG	93.575	Child Care Development Block Grant (Other)	
	TOTAL			\$0
	HRSA	93.217	Family Planning Services	\$134,820
	HRSA	93.224	Consolidated Health Centers	
	HRSA	93.505	Maternal, Infant, and Early Childhood Home Visiting Program	
	HRSA	93.505	Mothers and Infants Home Visiting Program Evaluation	
	HRSA	93.527	Health Center Program	
	HRSA	93.767	Children's Health Insurance Program	
	HRSA	93.917	HIV Care Formula Grants	\$54,564
	HRSA	93.994	Alliance Maternal, Child, and Dental Health	\$239,738
	HRSA	93.994	Sealant Grant	\$64,698
	TOTAL			\$493,820
	TANF	93.558	Child Care Subsidy Program	
	TANF	93.558	Communities for Adolescent Pregnancy Prevention	
	TANF	93.558	De-categorization	
	TANF	93.558	Empowerment Early Childhood	
	TANF	93.558	Family Development and Self-Sufficiency (FaDSS)	\$119,709
	TANF	93.558	Home Consultant	
	TANF	93.558	Home Visitation - Partners for Children	
	TANF	93.558	Parents as Teachers (PAT)	
	TANF	93.558	PROMISE Jobs	
	TANF	93.558	Temporary Assistance for Needy Families (Other)	
	TOTAL			\$119,709
	CDC	93.268	Immunization Cooperative Agreements	
	CDC	93.283	CDC Investigations and Technical Assistance (include Sealant Grant Program and Breast and Cervical Cancer Early Detection)	
	TOTAL			\$0
SAMHSA	93.275	Access to Recovery (ATR)		
SAMHSA	93.276	Drug Free Communities Support Program Grants (include Power Up Youth)		
SAMHSA	93.243	SAMHSA Projects (include Capacity Coaching and Comp Substance Abuse Prev.)		
SAMHSA	93.959	Prevention and Treatment of Substance Abuse (include Magellan, U. S. Probation, and SPF SIG)		
TOTAL			\$0	

FEDERAL FUNDS (continued)

Original Funding Source		CFDA Number	Programs	Amount
United States Department of Health and Human Services (HHS)	ACF	93.600	Head Start	\$3,459,316
	ACF	93.600	Early Head Start	
	ACF	93.600	Head Start (Other, including Body Start)	
	ACF	93.600	CARES - Head Start	
	ACF	93.600	CARES - Early Head Start	
	ACF	93.600	CARES - Head Start (Other, including Body Start)	
	ACF	93.086	Healthy Marriage Promotion and Responsible Fatherhood Grant (include Parent Partner)	
	ACF	93.087	Enhance Safety of Children Affected by Substance Abuse	
	ACF	93.235	Abstinence Education Program	
	ACF	93.556	Promoting Safe and Stable Families (include CPPC Capacity Building and Nuturing Fathers)	
	ACF	93.590	Community-Based Child Abuse Prevention	
	ACF	93.596	Child Care and Development Fund (include Home Consultant and CCR&R)	
	ACF	93.667	Social Services Block Grant	
TOTAL				\$3,459,316
OTHER U. S. Department of Health and Human Services (HHS)	ACL	93.044	Special Programs for the Aging	
	NIH	93.273	Alcohol Research Programs	
	CMS	93.525	Affordable Care Act Exchange	
	CMS	93.611	Strong Start for Mothers and Newborns Initiative	
	CMS	93.774	Supplementary Medical Insurance	
	CMS	93.778	Medical Assistance Program (Medicaid, Title XIX)	
	CMS	93.796	Medicaid/Title XIX	\$146,876
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	>		>	
	>		>	
	>		>	
	>		>	
>		>		
TOTAL				\$146,876
United States Department of Agriculture (USDA)	10.433		Rural Housing Preservation Grant	
	10.446		Rural Community Development Initiative	
	10.557		Special Supplemental Nutrition Program for WIC	
	10.557		Breast Feeding Peer Counseling	
	10.557		Breast Pumps	
	10.557		WIC Food Vouchers (non-cash)	
	10.558		Child and Adult Care Food Program	\$134,445
	10.559		Summer Food Service Program for Children	
	10.561		Supplemental Nutrition Assistance Program	
	10.568		Emergency Food Assistance Program	
	10.569		Emergency Food Assistance Program (Food Commodities)	
	10.572		Farmers' Market Nutrition Program	
	10.766		Community Facilities Loans and Grants	
	10.557		Women, Infants and Children (WIC)	\$695,808
			>	
		>		
		>		
TOTAL				\$830,253

FEDERAL FUNDS (continued)

Original Funding Source	CFDA Number	Programs	Amount
United States Department of Energy (DOE)	81.042	Weatherization Assistance Program	
		>	
		>	
	TOTAL		
United States Department of Transportation (US DOT)	20.500	Federal Transit Capital Investment Grants	
	20.509	Rural Area Transit	
	20.509	CARES - Rural Area Transit	
	20.514	Public Transportation Research	
		>	
		>	
		>	
		>	
		>	
	TOTAL		
United States Department of Housing and Urban Development (HUD)	14.218	Community Development Block Grants (CDBG)	
	14.218	CARES - CDBG	
	14.231	Emergency Solutions Grant Program (ESG) (include Emergency Shelter Grant Program)	
	14.231	CARES - ESG	
	14.235	Supportive Housing Program	
	14.239	Home Investment Partnerships Program	
		Homelessness Prevention & Rapid Re-Housing Program (HPRP)	
		Homeless Assistance and Shelter	
		Section 8 Housing	
		Section 202 Housing	
		HOPE for Homeowners Program (H4H)	
		Continuum of Care (C of C)	
	14.239	Tenant-Based Rental Assistance Program (TBRA)	
	14.239	Security Deposit Assistance Program	
		>	
		>	
		>	
	>		
	>		
TOTAL			\$0
United States Department of Labor (US DOL)	17.207	Employment Services/Wagner-Peyser	
	17.225	Unemployment Insurance	
	17.235	Senior Community Service Employment Program	
	17.245	Trade Adjustment Assistance	
	17.258	Workforce Investment Act (WIA) - Adult Program	
	17.259	Workforce Investment Act (WIA) - Youth Activities	
	17.277	Workforce Investment Act (WIA) - National Emergency Grants	
	17.278	Workforce Investment Act (WIA) - Dislocated Worker Grants	
	17.801	Disabled Veterans' Outreach Program (DVOP)	
	17.804	Local Veterans' Employment Representative Program	
		>	
		>	
		>	
		>	
		>	
	>		
TOTAL			\$0

FEDERAL FUNDS (continued)

Original Funding Source	CFDA Number	Programs	Amount
U. S. Department of Education	84.186	Safe and Drug Free Schools and Communities	
	84.287	21st Century Community Learning Centers	
		>	
		>	
		>	
		>	
		>	
		>	
			TOTAL
U. S. Department of Homeland Security	97.024	Emergency Food and Shelter National Board Program (EFSP)	
	97.024	CARES - EFSP	
		>	
		>	
		>	
		TOTAL	\$0
Corporation for National and Community Service Programs		AmeriCorps	
		SeniorCorps	
		Learn and Serve	
		America Reads	
		>	
		>	
		>	
		>	
		TOTAL	\$0
U. S. Department of Justice	16.726	Juvenile Mentoring Program	
	16.805	Transitional Housing	
		>	
		>	
		TOTAL	\$0
U. S. Department of Treasury	21.009	Volunteer Income Tax Assistance (VITA)	\$3,562
	21.019	COVID Relief Fund - Eviction Prevention Program	
	21.019	COVID Relief Fund - Other	
	21.019	COVID Relief Fund - Eviction Prevention Program And Utility Assistance	\$45,281
		>	
		>	
		TOTAL	\$48,843
OTHER Federal Funding Sources	64.033	Veterans Affairs	
		>	
		>	
		>	
		>	
		>	
		>	
		>	
		TOTAL	\$0

FEDERAL TOTAL	\$11,583,054.00
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STATE FUNDING DETAIL - Report all state funding allocated/obligated (not revenues or expenditures) to your agency during the reporting period 10/1/2020 through 9/30/2021. State funds are funds appropriated by the Iowa legislature (state tax revenues). Federal pass-through dollars are NOT considered state funds. (CSBG Annual Report, Module 2, Section C: Allocated Resources per CSBG Eligible Entity).

STATE FUNDS

Original Funding Source	Program Purpose (Category)	Programs	Amount
Iowa Department of Economic Development (IDED)	Housing/Homeless	Homeless Shelter Operations Grant (HSOG)	
		>	
		>	
	TOTAL		
Iowa Department of Education	Early Childhood	Early Childhood (School Ready)	\$71,526
	Early Childhood	Parents as Teachers (PAT)	
	Early Childhood	Shared Visions	
	Early Childhood	Reading is Fundamental (RIF)	
	Early Childhood	Child Care Nurse Consultant	\$39,360
	Early Childhood	Child Care Nurse Consultant - EPI	\$19,680
	Early Childhood	Early Head Start Project	\$106,200
		>	
		>	
		>	
TOTAL			\$236,766
Iowa Department of Elder Affairs	Senior	State Elderly Services - Area Agency on Aging	
		>	
		>	
		>	
		>	
TOTAL			\$0
Iowa Finance Authority (IFA)	Housing/Homeless	State Local Housing Trust Fund	
		>	
		>	
		>	
		>	
TOTAL			\$0
Iowa Department of Human Services (DHS)	Family Development	Family Development and Self-Sufficiency (FaDSS)	\$179,563
	Youth	De-categorization	
	Early Childhood	Child Care Resource and Referral (CCR&R)	
	Emergency/Disaster	Crisis Child Care	
	Education	Home Consultant	
	Health	Dental Health	
	Education	Prevent Child Abuse Iowa	
	Education	Parent Services	
	Other	Volunteer Program	
	Emergency/Disaster	Individual Assistance Program (Disaster)	\$2,946
	Education	CRSA Provider Stipend	\$180,000
		>	
		>	
		>	
		>	
	>		
TOTAL			\$362,509

Program Purpose Categories: Housing/Homeless, Nutrition, Early Childhood (e.g. Head Start, day care), Energy, Health, Youth Development, Employment/Training, Senior, Transportation, Education, Community Development, Family Development, Emergency/Disaster, or Other

STATE FUNDS (continued)

Original Funding Source	Program Purpose (Category)	Programs	Amount
Iowa Department of Human Rights (DHR)		>	
		>	
		TOTAL	\$0
Iowa Department of Public Health (IDPH)	Health	Child Health Dental	\$24,556
	Health	Home Care Aide - CHORE	
	Health	Maternal and Child Health	\$25,383
	Health	HIV Core Services	\$137,102
	Health	School based Dental Sealant Program	\$13,818
	Health	I-Smile	\$69,339
	Health	Hawk-I Outreach	\$21,347
	Health	1st Five HDMI	\$312,431
	Health	Hearing and Audiological Program	\$140,834
		State Funded Title XIX (FP)	\$74,106
	TOTAL	\$818,916	
Iowa Department of Transportation (DOT)	Transportation	Transportation	
		>	
		>	
		>	
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		>	
		>	
		>	
		>	
		TOTAL	\$0
Iowa Workforce Development (IWD)		>	
		>	
		>	
		>	
		>	
		>	
		>	
		>	
		>	
		>	
		>	
		TOTAL	\$0
OTHER State Funding Sources	Nutrition	WIC Farmers' Market	
		>	
		>	
		>	
		TOTAL	\$0

Program Purpose Categories: Housing/Homeless, Nutrition, Early Childhood (e.g. Head Start, day care), Energy, Health, Youth Development, Employment/Training, Senior, Transportation, Education, Community Development, Family Development, Emergency/Disaster, or Other

STATE TOTAL	\$1,418,191.00
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LOCAL FUNDING DETAIL - Report all local funding allocated/obligated (not revenues or expenditures) to your agency during the reporting period 10/1/2020 and 9/30/2021. Local funds are funds appropriated by city and county governments through their tax revenues. Federal pass-through, state pass-through, and entitlement dollars are NOT considered local funds. (CSBG Annual Report, Module 2, Section C: Allocated Resources per CSBG Eligible Entity).

LOCAL FUNDS

Original Funding Source	Identity of the Funding Source	Does your agency have a contract with the funder? (YES or NO)	Are these funds restricted? (YES or NO)	Amount
City Funds	>			
	>			
	>			
	>			
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	>			
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	>			
TOTAL				\$0
County Funds	>			
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	>			
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	>			
TOTAL				\$0
OTHER Local Funding Sources	>			
	>			
	>			
	>			
	>			
	>			
TOTAL				\$0

LOCAL TOTAL	\$0.00
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PRIVATE FUNDING DETAIL - Report all private sector funding allocated/obligated (not revenues or expenditures) to your agency during the reporting period 10/1/2020 and 9/30/2021. Private sector funds are funds from foundations, corporations, and non-profits, as well as money collected through fees and services. (CSBG Annual Report, Module 2, Section C: Allocated Resources per CSBG Eligible Entity).

PRIVATE SECTOR FUNDS

Original Funding Source	Identity of the Funding Source	Amount
Foundations and Trusts	>	
	>	
	>	
	>	
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	>	
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	>	
	TOTAL	\$0
	Corporations	Agency Interest Earned
Health Client Insurance Reimbursement (3rd Party Private Insurance)		\$133,318
>		
>		
>		
>		
>		
>		
>		
>		
TOTAL		\$133,318
United Ways	United Way of North Central Iowa	\$25,000
	>	
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	>	
	>	
	TOTAL	\$25,000
Other non-profits	>	
	>	
	>	
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	>	
	>	
	TOTAL	\$0
Fees paid by clients for services	Family Planning	\$31,619
	>	
	>	
	>	
	>	
	TOTAL	\$31,619

PRIVATE SECTOR FUNDS (continued)

Original Funding Source	Identity of the Funding Source	Amount
Donated Funds	Embrace Iowa	\$23,626
	I Care	\$2,992
	Project Care	
	Care Link	
	Home Town Care	\$12,042
	Iowa One Gift	
	Culver's	
	Project HELPER	
	Project Share	
	Black Hills Cares	\$1,702
	Local Contributions	\$66,976
	Head Start Local	\$4,770
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>		
TOTAL	\$112,108	
Payments by private entities for goods or services	MidAmerican Energy	
	Alliant Energy	
	Aquila	
	Black Hills Energy	
	>	
	>	
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	>	
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	>	
	TOTAL	\$0
OTHER Private Funding Sources	Community Partners - Mercy One - North Iowa	\$75,000
	Mercy One My Community Ride	\$60,000
	>	
	>	
	>	
	TOTAL	\$135,000

PRIVATE TOTAL	\$437,045.00
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LOCAL AND PRIVATE SECTOR RESOURCES

(CSBG Annual Report, Module 2, Section C: Allocated Resources per CSBG Eligible Entity)

In-kind contributions received on or between 10/1/2020 and 9/30/2021:

	AMOUNT
1. Value of Donated Goods and Items	
from Local Governments	\$0
from Businesses	\$0
from Other Private (including individuals)	\$723
2. Value of In-kind Services	
from Local Governments	\$0
from Businesses	\$885,574
from Other Private (including individuals)	\$6,394
3. TOTAL	\$892,691

DEFINITION OF IN-KIND CONTRIBUTIONS FOR CSBG PURPOSES:

In-kind contributions: Non-cash contributions provided by non-federal third parties. Contributions may be in the form of real property, equipment, supplies and other expendable property, and the value of goods and services directly benefiting and specifically identifiable to the agency or an agency project or program. Examples of in-kind goods and services contributions include:

- Goods and Items: food, clothing, computers, software, furniture, office equipment, etc.
- Services: meeting or office space, administrative support, financial support, legal advice, tax assistance, business advice, marketing and website development, etc.
- Volunteers: the value of volunteer hours is an in-kind service and may be reported for local governments, businesses, and other private.

REGULAR CSBG EXPENDITURES (CSBG Annual Report, Module 2, Section A: CSBG Expenditures by CSBG Eligible Entity)

A.1. Agency Reporting Period: 10/1/2020 through 9/30/2021

Report the TOTAL amount of your agency's regular CSBG funds expended during the 12 month reporting period. Include both FY 2020 and FY 2021 regular CSBG contract funds expended. The TOTAL should equal the regular CSBG expenditures your agency reported to the DCAA (CSBG Monthly Funding Request & Expenditures Reports) from October 1, 2020 through September 30, 2021.

\$303,585.00 TOTAL Regular CSBG Expenditures (10/1/2020 through 9/30/2021)

A.2. Report the amount of your agency's regular CSBG funds expended on programs, services, and initiatives classified by the following CSBG expenditures domains. The TOTAL Regular CSBG Expenditures reported in A.2.k. must equal your agency's TOTAL Regular CSBG Expenditures reported in A.1.

CSBG Expenditures Domains	Amount
a. Employment	\$0.00
b. Education and Cognitive Development	\$9,107.55
c. Income, Infrastructure, and Asset Building	\$9,107.55
d. Housing	\$33,394.35
e. Health, Social/Behavioral Development, and Nutrition	\$118,398.15
f. Civic Engagement and Community Involvement	\$9,107.55
g. Services Supporting Multiple Domains (e.g. case management, transportation, child care)	\$100,183.05
h. Linkages (e.g. partnerships that support multiple domains)	\$3,035.85
i. Agency Capacity Building (detail below in A.4)	\$21,250.95
j. Other (e.g. emergency management and disaster relief)	\$0.00
k. TOTAL Regular CSBG Expenditures	\$303,585.00

A.3. Of the TOTAL Regular CSBG Expenditures reported (A.1.), report the amount your agency used for administration. The definition of administrative costs for CSBG purposes is in the next tab (Admin-Def).

\$51,940.00 Regular CSBG Expenditures used for Administration (10/1/2020 through 9/30/2021)

A.4. For the following agency capacity building activities, identify which activities were funded by regular CSBG under Agency Capacity Building (A.2.i.).

	YES or NO
Community Needs Assessment	yes
Strategic Planning	yes
Data Management and Reporting	yes
Training and Technical Assistance	yes
*Other Agency Capacity Building Activities	1) >
	2) >
	3) >
	4) >
	5) >

* List list any other agency capacity building activities funded by regular CSBG under Agency Capacity Building (A.2.i) which do not fit in Community Needs Assessment, Strategic Planning, Data Management and Reporting, or Training and Technical Assistance.

CSBG CARES EXPENDITURES (CSBG CARES Supplemental Annual Report, Module 2, Section A: CSBG CARES Supplemental Expenditures by CSBG Eligible Entity)

A.1. Agency Reporting Period: 10/1/2020 through 9/30/2021

Report the TOTAL amount of your agency's CSBG CARES funds expended during the 12 month reporting period. The TOTAL should equal the CSBG CARES expenditures your agency reported to the DCAA (CSBG Supplemental Monthly Funding Request and Expenditures Reports) from October 1, 2020 through September 30, 2021.

\$305,387.89 TOTAL CSBG CARES Expenditures (10/1/2020 through 9/30/2021)

A.2. Report the amount of your agency's CSBG CARES funds expended on programs, services, and initiatives classified by the following CSBG expenditures domains. The TOTAL CSBG CARES Expenditures reported in A.2.k. must equal your agency's TOTAL CSBG CARES Expenditures reported in A.1.

CSBG Expenditures Domains	Amount
a. Employment	\$0.00
b. Education and Cognitive Development	\$0.00
c. Income, Infrastructure, and Asset Building	\$0.00
d. Housing	\$109,939.64
e. Health, Social/Behavioral Development, and Nutrition	\$0.00
f. Civic Engagement and Community Involvement	\$0.00
g. Services Supporting Multiple Domains (e.g. case management, transportation, child care)	\$195,448.25
h. Linkages (e.g. partnerships that support multiple domains)	\$0.00
i. Agency Capacity Building (detail below in A.4.)	\$0.00
j. Other (e.g. emergency management and disaster relief)	\$0.00
k. TOTAL CSBG CARES Expenditures	\$305,387.89

A.3. Of the TOTAL CSBG CARES Expenditures reported (A.1.), report the amount your agency used for administration. The definition of administrative costs for CSBG purposes is in the next tab (Admin-Def).

\$12,190.55 CSBG CARES Expenditures used for Administration (10/1/2020 through 9/30/2021)

A.4. For the following agency capacity building activities, identify which activities were funded by CSBG CARES under Agency Capacity Building (A.2.i.).

	YES or NO
Community Needs Assessment	
Strategic Planning	
Data Management and Reporting	
Training and Technical Assistance	
*Other Agency Capacity Building Activities	
1)	>
2)	>
3)	>
4)	>

* List list any other agency capacity building activities funded by CSBG CARES under Agency Capacity Building (A.2.i) which do not fit in Community Needs Assessment, Strategic Planning, Data Management and Reporting, or Training and Technical Assistance.

DEFINITION OF ADMINISTRATIVE COSTS FOR CSBG PURPOSES:

Administrative costs for CSBG reporting are defined by the Office of Community Services as the equivalent to the familiar concepts of indirect costs or overhead. Administrative costs relate to the general management of the grantee organization, such as strategic direction, board development, Executive Director functions, accounting, budgeting, personnel, procurement, and legal services. Therefore, direct program costs include expenditures on some activities with administrative qualities, including salaries and benefits of program staff and managers, equipment, training, conferences, travel, and contracts that expressly relate to the delivery of an individual program or service funded by a specific grant source.

PLEASE NOTE: It is important to remember that not all indirect expenses are not administrative, especially if they are paying the salaries of persons engaged in coordinating programs or any activity or cost that can be directly tied to a program or domain. For example, the Executive Director's time spent organizing a coalition whose goal is to increase the percent of children in the community who are ready to enter Kindergarten. This work can be specifically tied to the Education and Cognitive Development domain and not considered administration. However, the time the Executive Director spent on board development or strategic direction are administrative. For example, if an Executive Director holds a board retreat, that time would be reported in Agency Capacity Building and reported in A.3.

STATE OF IOWA
COMMUNITY SERVICES BLOCK GRANT PROGRAM (CSBG)

COMMUNITY ACTION NPI REPORTS (B1 and B2)
[FY 2022]

Period Ending: Initial Targets

Identification Information:


Agency: North Iowa Community Action Organization

Contact Person(s): Melissa Nelson

Cindy Davis

Lori Wink and Marta Mueller

Agency Certification:

Executive Director's Signature: 

Typed or Printed Name: Cindy Davis

Date of Certification: November 8, 2021

The Executive Director's signature and date signed indicates agency review and approval. Agencies are expected to distribute and present the Community Action NPI reports (B1 and B2) to their governing board.

Providing and presenting the Community Action NPI reports (B1 and B2) to the governing board, and documenting the action in the agency's board minutes (or board meeting materials), confirms the governing board received an update on the progress and outcomes of the agency's Community Action NPIs that are included in their FY 2022 CSBG application. See CSBG Organizational Standards 4.4 and 9.3 for agency requirements.

INDIVIDUAL AND FAMILY NPIS

CSBG Domain: CIVIC ENGAGEMENT, COMMUNITY INVOLVEMENT, AND OUTCOMES ACROSS MULTIPLE DOMAINS

Due Date:	With your CSBG application		November 12, 2021		April 29, 2022			November 11, 2022		(auto calculated)	
FY 2022 CSBG Application (ROMA Planning, Implementation, and Results)	PLANNED NPIS	PROGRAMS AND SERVICES	PROJECTED INDIVIDUALS	INITIAL TARGET	6-MONTH INDIVIDUALS	6-MONTH OUTCOME	FINAL TARGET	YEAR-END INDIVIDUALS	YEAR-END OUTCOME	ACHIEVED OUTCOME	TARGET ACCURACY
CIVIC ENGAGEMENT, COMMUNITY INVOLVEMENT, AND OUTCOMES ACROSS MULTIPLE DOMAINS NPIS that capture the individual and family outcomes your agency plans to achieve during FY 2022 through agency programs and services.	Does your agency plan to set a target, track, and report on this NPI in FY 2022?	What agency programs and services provide the outcomes data for this NPI?	How many INDIVIDUALS does your agency expect to assist in FY 2022?	How many of the PROJECTED INDIVIDUALS does your agency expect will achieve the outcome in FY 2022?	How many INDIVIDUALS did your agency assist from 10/1/2021 to 3/31/2022?	How many of the INDIVIDUALS your agency assisted from 10/1/2021 to 3/31/2022 achieved the outcome?	How many INDIVIDUALS does your agency expect will achieve the outcome in FY 2022?	How many INDIVIDUALS did your agency assist from 10/1/2021 to 9/30/2022?	How many of the INDIVIDUALS your agency assisted from 10/1/2021 to 9/30/2022 achieved the outcome?	Percentage achieving the outcome in FY 2022.	Performance TARGET accuracy at the end of FY 2022.
FNPI	YES or NO										
6a The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	YES	GB, PC	45	39						#DIV/0!	#DIV/0!
(1) Of the above, the number of Community Action program participants who improved their leadership skills.	YES	GB, PC	4	4						#DIV/0!	#DIV/0!
(2) Of the above, the number of Community Action program participants who improved their social networks.	NO									#DIV/0!	#DIV/0!
(3) Of the above, the number of Community Action program participants who gained other skills, knowledge, and abilities to enhance their ability to engage.	YES	GB, PC	45	39						#DIV/0!	#DIV/0!
6b Other Performance Indicator	NO									#DIV/0!	#DIV/0!
7a The number of individuals who achieved one or more outcomes as identified by the NPIS in various domains.	NO									#DIV/0!	#DIV/0!
7b Other Performance Indicator	NO									#DIV/0!	#DIV/0!

COMMENTS/NOTES:
